

**Saturna Recreation & Cultural Centre Society
Directors Meeting, August 18, 2014, Rec Centre Lounge**

Directors Present: Paul Brent, Eva Hage, Melanie Gaines, Linda Cunningham, Bill Schermbrucker, Ingrid Gaines, Peggy Warren

Meeting call to order 1905.

Approval of Agenda

Additions: CRA not for profit alignment and geothermal electric

The agenda as amended was approved by consensus.

Approval of Minutes of the June 16, 2014 Director's meeting

Correction of spelling of Bill Schermbrucker 's name .

Minutes of June 16 were approved as corrected, by consensus.

Committee Reports:

- Operations - Neither Andrew Money nor Larry Peck were present so no reports.

- Finance – Peggy Warren received a letter of thanks from the Crooks family for use of the Rec Centre for Bernice Crooks memorial
Hydro: we are getting 2 invoices per billing period, one an estimate and the second a correction. Overall the rates are going up (Hydro comparison report included as separate document).
Budget Report - for fiscal year 2013 -14 made a profit of \$3500. The highest expense is insurance which is \$9000 for Directors Liability and Building insurance. We do not have event insurance.
Cash flow and budget to date was discussed (included as a separate document)

- Entertainment - Walkathon raised \$3926.25 from 12 walkers and still some yet to come. Melanie is doing research on the Treadclimber. Some safety concerns have been reported. She is also checking similar equipment which works the same muscle groups.
Comedy night loss of \$171.67
Music trio (August) \$912 at the door; cost for the group was \$1200 which equals a loss of \$662 (needed to sell 60 tickets to break even). That same weekend on Friday evening 123 people attended Athena's talk at the East Point lighthouse.
Discussion of challenges of fundraising in the summer when so many other groups are also holding events.
- Activities Marketing - Need better marketing and to push for up-front ticket sales. Regular weekends rather than holidays have been more successful in the past. The exception is New Years Eve: costs approximately \$2000 for the band plus other expenses but is well attended and makes a profit.
Need to present a business plan for each event. Next year is 10th anniversary of opening of the Recreation and Cultural Centre. Consider August 8 rather than the long weekend.
Coming event planned for August 30 - Sock Hop will combine birthday celebration for Lorna Archer-Quinn as well as official hanging of Jack Campbell's painting. **Bill** will write an invitation to Carole to attend for the unveiling of the painting.
- Fundraising - New Horizons have received our request for funding. We are awaiting their response. Lamb BBQ 50/50 raised \$486 for winner and same for SFCC. Community Club expects 10% from groups doing fundraising at the BBQ.
- Communications (website redesign) - Tyler Stolting has started working on the website and sent Eva a snapshot of the page. Want simple and looking good with blues and greens. Planned structure was discussed - home page with info about the RC, 3 boxes for current events, membership and donations (keep PayPal); link to recreation activities from home page. He will have something for the Board in a couple of weeks.
Annual Reports are currently not opening. **Eva** will fix this.

Other Business

- MOU for Medical Centre (update) - Melanie and Dawn will meet to discuss.
- Jack Campbell Tribute - Plaque is not yet available. Linda is waiting to receive what is wanted on the plaque then will order it. The unveiling will go ahead at the Sock Hop in any case.
- Saturna Croquet Update - The pitch is ready for use. Schedule available Monday and Thursdays at 4:30 or 5pm. James White brings the equipment, sets up and takes down.
- Outdoor Pickleball Update - so far two of the courts have been cleaned up. Layout on the courts is stalled as the tennis courts are too short to accommodate the original plan. Various possibilities are being considered.

New Business

- Parking lot light timing (electrical usage issue) - Timing needs to be adjusted. **Melanie** will find out how to change the timers then will do it herself.
- Alignment with CRA regulations - this is irrelevant as we are a provincial society, not a federal agency.
- Electrical for Geothermal - bring forward to next meeting when Larry Peck is present for the discussion. Also, for next agenda a decision is required on the treadclimber.
- The tree at the edge of the driveway burm was taken down by Saturna Net Coop. A replacement tree is needed for that area.

Meeting adjourned at 1952

Next Meeting August 15th at 1900

Report From our Treasurer:

Rec Centre Hydro Comparison

2012		2013		2014	
		29/01/2013	\$ 860.56	14/01/2014	\$ 1,073.10
		28/02/2013	\$ 1,116.04	20/01/2014	\$ 721.93
		26/03/2013	\$ 645.64	17/03/2014	\$ 1,564.02
		30/04/2013	\$ 1,112.00	03/04/2014	\$ 990.99
		12/06/2013	\$ 436.82	01/05/2014	\$ (364.64)
				05/05/2014	\$ 215.81
				04-06-2014	\$ 421.83
				26-06-2014	260.57
			\$ 4,171.06		\$ 4,883.61

05/07/2012	\$	221.57	02/08/2013	\$	675.35	05-08-2014	\$	437.39
19/07/2012	\$	201.79	30/08/2013	\$	280.32			

28/08/2012	\$	213.76	27/09/2013	\$	286.23	
01/10/2012	\$	298.85	26/10/2013	\$	26.15	
29/10/2012	\$	267.08	29/10/2013	\$	430.21	
27/11/2012	\$	692.55	04/12/2013	\$	802.39	
30/12/2012	\$	888.31	30/12/2013	\$	216.98	
	\$	2,783.91		\$	2,717.63	\$
						437.39

SATURNA REC CENTRE - Cash Flow - year to date (August 17, 2014)

	BUDGET	YEAR TO DATE
INCOME:		
User Fees:		
Member user fees	\$ 6,500.00	\$ 275.00
		\$ 275.00
Rental Income:		
Medical Clinic	\$ 5,000.00	\$ -
Parks Canada	\$ 5,000.00	\$ -
Saturna Lions	\$ 5,000.00	\$ -
Other rental	\$ 3,000.00	\$ -
Lounge rental	\$ 2,500.00	\$ 240.00
		\$ 240.00

Fund Raising Events:

Lamb BBQ 50/50	\$	550.00	\$	486.00
Summer Party	\$	650.00	\$	-
Walkathon	\$	1,400.00	\$	-
Sock Hop	\$	1,500.00	\$	-
Halloween Open House	\$	600.00	\$	-
New Year's Eve	\$	2,000.00	\$	-
50/50 draw New Years	\$	350.00	\$	-
Valentine's Day	\$	1,400.00	\$	-
Cinco de Mayo	\$	2,000.00	\$	-
Other	\$	2,300.00	\$	-
				<u>\$</u>
				486.00

Donations:

Donations - tax receipted donations	\$	2,500.00	\$	75.00
Donations- non tax deductible	\$	1,200.00	\$	-
				<u>\$</u>
				75.00

Other Income:

Investment Income		500	\$	-
Interest Income		1100	\$	100.00
				<u>\$</u>
				100.00

TOTAL INCOME: \$ **45,050.00** \$ **1,176.00**

EXPENSE:

Repair and Maintenance:

Contract Labour	\$	8,000.00	\$	1,126.00
Repair & Maintenance - supplies	\$	1,700.00	\$	-
Repair & Maintenance	\$	2,200.00	\$	385.00
				<u>\$</u>
				1,511.00

Utilities:

Hydro	\$	8,500.00	\$	665.00
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Propane	\$	3,000.00	\$	-	
Telephone	\$	1,200.00	\$	202.00	
CRD Water	\$	850.00	\$	230.00	
Internet	\$	800.00	\$	-	
Diesel Fuel	\$	350.00	\$	-	
Web Hosting & maintenance	\$	70.00	\$	-	
					\$
					<u>1,097.00</u>
Equipment Purchases:					
Sports Equipment			\$	-	
					\$ -
Administration:					
Insurance	\$	9,000.00	\$	-	
Accounting fees	\$	2,000.00	\$	-	
Office & sundry	\$	700.00	\$	-	
Typing/Secretarial	\$	255.00	\$	-	
Bank Service Charges	\$	15.00	\$	-	
			\$	-	\$ -
Fund Raising Events:					
Fund Raising Expenses	\$	7,000.00	\$	1,477.00	
					\$
					<u>1,477.00</u>
Other:					
Expense Recovery (HST/GST)	\$	300.00	\$	-	
TOTAL EXPENSES:	\$	45,940.00	\$	4,085.00	
NET INCOME	\$	(890.00)	\$	(2,909.00)	