

Saturna Recreation Centre Society

General Meeting Minutes

Date Held: 09 August 2010

Location: Saturna Recreation Centre, Lounge

Present: Linda Cunningham, President
Melanie Gaines, Past President
Brian Haley
Kate Vigneault
Bernie Ziegler (BZ), Treasurer

Absent: Ian Smyth, Vice President
Ted Syverson
Michael Vautour Marketing Director
Brent Sohier

Ingrid Gaines (IG), Minute Taker

Guests: None

I. Call to Order: 7:05

II. Approval of General Meeting Minutes of October 24th, 2009:

Motion: Melanie moved the minutes be approved. Passed

III. Correspondence:

Letter and copy of contract received from Denise Kuzyk with regards to the Community Access Program.

Motion: Moved by Kate, seconded by Melanie, that the Rec Centre Society take over the CAP at the Rec Centre from SaturnaCan. Passed.

Expenses associated with this – erasure of old computer for use of CAP, acquiring a new computer and ongoing costs of internet service to be split with the Scribbler.

IV. Committee Reports:

Operations & Planning

i. Geothermal instruction 09.12:04 – We are on the list for a visit from Barry Costeris (sp).

Action: Melanie again to contact Barry Costeris(sp) to get a firm date for a review of our system.

ii. The generator started beeping with now power outage on the 31 July.

Action: Brent to check out the generator to determine what caused the problem.

Marketing: No Report

Financial

- i. The Cajun Dance made approx \$3000 before food costs.
- ii. The Accountant is working on our year end
- iii. As of 30 June (before the audit by our accountants) 2010 income \$52,722

50,431

Expences

NET: 2290

- There are still some outstanding receivables and payables.
- iv. Acoustic System – monies from gaming to this date \$9115 with more equipment still coming.
 - v. Rental Income \$19,600
 - Donations 5,800
 - Activities 10,500
 - Membership 5,500
 - Other Revenue 11,200 (Lions, Community Club Donation etc)
 - Expenses
 - 13,000 maintenance, repairs, supplies
 - 9,000 insurance
 - 5,500 legal
 - 6,200 contract labour
 - vi. 2009/2010 Costs of events \$10,500
 - 4,900 out go
 - 5,600 net
 - vii. Raffle costs \$25.00 for permit, \$928 received for tickets sold, net proceeds \$903.00
 - viii. A thank you is to be written to Cunliff and Mary Barnett for the donation of the artwork for the raffle.

Action: Linda to write a thank you for the donated artwork.

V. Old Business:

- a) Negotiations with RCMP 10.03: 13 – a contract for a one year lease has been received but many things in the contract do not apply to the conditions which exist on Saturna. Contract to be reviewed and returned to RCMP for their approval.

Action: Linda to review contract and continue negotiations with RCMP.

- b) Parks Canada 10.04: 16 Nothing yet, Brian still working on it.

- c) As well, Brian suggested we negotiate with the Saturday Market, Jody Bavis, to move the Market to the Rec Centre parking lot next summer as the Fire Hall will be completed and this should alleviate the parking problem which now exists on Narvez Rd at Harris Rd and beside the General Store.

Action: Brian to speak with Jody.

- d) Outside Work Bee 10.05: 20 Work bee was done with one outside person assisting, Karen Muntean. Hugh Grasswick slaved over the BBQ to produce some excellent smokies and his very own sauerkraut.
Action: Linda to write thank you to Hugh for his hard work.
- e) Purchase of supplies for the Rec Centre 10.05: 21 Melanie has concluded the purchase of a shop vac, and is still looking for a suitable ladder and weed eater.
- f) Discussion of Kitchen with Lions 10.05: 22 Melanie to speak with Barb Ropars about the condition of the kitchen after the Lions' dinner meetings.
- g) Paper Towel Dispensers 10.05: 23 Melanie will check the pricing on paper towel dispensers as well as hand blowers. Discussion about the extra garbage paper towels produce.
- h) White House 10.05: 27 White house is on the SIFPS property. When the electricians are completed, the pole will be coming down.

VI. New Business:

- a) Directors Liability insurance is due 16 Oct - \$500.00. This gives us a \$1,000,000 liability. **Motion:** Moved by Melanie, seconded by Kate the insurance be paid. Passed
- b) As the Rec Centre Society with the Scribbler are now operating the Computer Access Program, the Rec Centre will require another computer. Research by Bernie recommended a Dell laptop to replace the old desktop which will be used for the CAP. The laptop is approx \$900.00 plus HST and there will be a cost to remove programs and information from the old computer, put it onto the new laptop and set up the old desk top upstairs.
Motion: Moved by Melanie that the Rec Centre purchase our very first new computer to a maximum of \$1000.00. Seconded by Brian, Passed.
- c) There has been a fair amount of garbage being left in the kitchen.
Action: Melanie to place signs on doors to ask kitchen users to pack out their garbage. Other solution is to have the kitchen remain locked unless previous arrangements have been made.
- d) Auditors requests...full names, birthdates, addresses and phone numbers of all members of the Board of Directors. Those at the meeting supplied the info to Bernie who will get the info from the other directors. Also the Auditors needed to know the signing authorities on all the accounts. **Action:** Melanie, who has signing authority on all accounts will check with Coast Capital to determine who can sign on which account.
- e) AGM – after discussion it was agreed that we hold our AGM on Thanksgiving weekend to draw as many members as possible. The date of the meeting is 11 October 2010, Monday to be held in the Lounge at 10:00 AM. The nominating Committee will be Annie Popperwell, Susie Washington-Smyth, and Ron Monk. Directors are asked to advise as soon as possible if they intend to run in the next election. Please respond to the president.

VIII. Adjournment: The meeting was adjourned at 8:30 pm.

IX. Next Meeting: The next meeting will be held on 19 September Sunday at 7:00 PM due to availability of most directors.

Motions Made & Carried
09 August 2010, General Meeting

Motion: Melanie moved that the minutes be approved. Carried.

Motion: Kate moved the Rec Centre take over the Community Access Program from SaturnaCan. Carried

Motion: Melanie moved the Directors Liability Insurance be paid. Carried

Motion: Melanie moved the Rec Centre purchase a new computer to a max of \$1000. Carried

Actions Undertaken by Directors
09 August 2010, General Meeting

Action: Melanie will contact Barry Costeris to see about him coming over to do a check & overhaul of the system.

Action: Brent to check on the generator after problems on the 31st July

Action: Melanie to check pricing on towel dispensers and hand blowers.

Action: Brian is to speak with Jody Bavis about moving the Saturday Market to the parking lot of the Rec Centre.

Action: Melanie to place signs in the kitchen to pack out your garbage.

Actions Still Pending From Previous Meeting/s

Action: BH and/or MG to instruct BS on how to check the geothermal system for air bubbles & leaks. 09. 12:04

Action: Ted to continue to work on the Maintenance Book and Scheduled Maintenance. 10.01:10

Action: Linda to review the lease with the RCMP for rental of the Rec Centre 10.03: 13

Action: Melanie to discuss kitchen cleanliness with Barb Ropars (Lions') 10.05: 22

Action: MG will use the review done by Susie Washington-Smyth to pull out & begin the motion book. 09. 12:07